



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda
County of Champaign, Urbana, Illinois
Tuesday, January 15, 2019 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

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- I. Call To Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes**
A. Committee of the Whole – November 13, 2018 1-8
- V. Public Participation**
- VI. Communications**
- VII. Justice & Social Services**
A. New Business:
1. Drug Court Presentation (Information Only)
2. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
 - Animal Control – October & November 2018
 - Emergency Management Agency – November 2018
 - Head Start – October thru December 2018
 - Public Defender – November 2018
 - Probation & Court Services – October & November 2018
 - Veterans’ Assistance Commission – October & November 2018
- B. Other Business
- C. Chair’s Report
- VIII. Policy, Personnel, & Appointments**
A. New Business
1. Appointments/Reappointments (*italicized name indicates incumbent*)
a. List of Appointments Expiring in 2019 (information only) 9-10
Sheriff’s Appointment:
b. Sheriff’s Merit Commission – Term 12/1/2018-11/30/2024 11-15
 - Cynthia E. Cunningham (D)County Executive’s Appointments: 16
c. Zoning Board of Appeals Chair – Term 1/1/2019-12/31/2019 17-19
 - Ryan Elwell (Current ZBA Member)d. Rural Transit Advisory Group – Term 1/1/2019-12/31/2020 20-22
 - Lori Larsone. Eastern Illinois Economic Development Authority Board – Term 1/21/2019-1/19/2025 23-26
 - Mitchel Swim

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- 2. County Clerk
 - a. December 2018 & Semi-Annual Reports 27-28
- 3. County Executive
 - a. Monthly HR Report – November & December 2018 29-34
 - b. Job Content Evaluation Committee Recommendation for Circuit Clerk Positions: 35-44
 - Financial Manager
 - Account Clerk

B. Other Business

C. Chair's Report

- 1. County Executive Appointment Expiring February 28, 2019: (Information Only)
 - Lincoln Legacy Committee – 1 Vacancy, Term 3/1/2019-2/28/2022

D. Designation of Items to be Placed on the Consent Agenda

IX. Finance

A. New Business

- 1. Budget Amendments/Transfers
 - a. Budget Amendment 18-00076 45
 - Fund 080 General Corporate / Dept. 042 Coroner
 - Increased Appropriations: \$16,375
 - Increased Revenue: \$7,478
 - Reason: to Cover End of Year Former Employee Benefit Payout and Part-time Staff Additional Coverage. Reimburse Autopsy Line Item for Fees Collected for Lab Expenses of Other Counties and Additional Champaign County Autopsy Expenses through End of December
 - b. Budget Amendment 18-00077 46
 - Fund 685 Specialty Courts / Dept. 031 Circuit Court
 - Increased Appropriations: \$2,000
 - Increased Revenue: \$2,000
 - Reason: Increased Revenue was Received and will be Used to Cover Increased Drug Court Expenditures
 - c. Budget Amendment 18-00081 47-48
 - Fund 621 State's Attorney Drug Forfeitures / Dept. 041 State's Attorney
 - Increased Appropriations: \$10,000
 - Increased Revenue: None: from Fund Balance
 - Reason: An Increase in Appropriations for End of Year Expenses. Increase will come from Fund Balance
 - d. Budget Amendment 18-00082 49
 - Fund 080 General Corporate / Dept. 041 State's Attorney
 - Increased Appropriations: \$1,831
 - Increased Revenue: \$1,831
 - Reason: Increase in Appropriations to Match State Approved and Funded Increase to State's Attorney Salary
 - e. Budget Transfer 18-00008 50
 - Fund 080 General Corporate / Dept. 041 State's Attorney
 - Total Amount: \$23,918
 - Reason: Transfer of Personnel Appropriations to Pay for Personnel Expenses in Fund 675 Due to Loss of Grant Funding

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- f. Budget Amendment 18-00086 51
Fund 610 Working Cash / Dept. 026 County Treasurer
Increased Appropriations: \$3,787
Increased Revenue: \$3,787
Reason: Earned More Interest Than Anticipated

- g. Budget Amendment 19-00005 52-53
Fund 075 Regional Planning Commission / Dept. 870 Weatherization – NICOR
Increased Appropriations: \$85,000
Increased Revenue: \$85,000
Reason: to Accommodate a New Contract with NICOR that Supplements the Illinois Home Weatherization Assistance Program. This Contract will Provide Enhanced Weatherization Services in Northern Champaign County, Including Insulation, Air Sealing, and Health & Safety Measures for an Additional 10 Income-Eligible Households.

- h. Budget Amendment 19-00006 54
Fund 075 Regional Planning Commission / Dept. 847 Permanent Supportive Housing-Physical Disabilities-Even
Increased Appropriations: \$26,000
Increased Revenue: \$26,000
Reason: to Accommodate Alternating Program Years to Provide Subsidized Rental Assistance for Low-Income Disabled Adults

- i. Budget Amendment 19-00007 55-57
Fund 075 Regional Planning Commission / Dept. 848 Champaign County Safety Forecasting Tool
Increased Appropriations: \$184,200
Increased Revenue: \$184,200
Reason: Provides for the Development of a Safety Forecasting Tool for Estimating Future Crashes and Projections of Average Daily Traffic Using the Travel Demand Model. This Tool will Provide a Platform to Select and Prioritize Projects on Safety, Guide Corridor and Intersection Safety Enhancements, and Support Cost-Benefit Analyses of Future Projects. It will be a Data-Driven Tool Which will Require Geometric Information of Intersections and Corridor Segments.

- j. Budget Amendment 19-00008 58-59
Fund 850 Geographic Information System Joint Venture / Dept. 111 Operations & Administration
Increased Appropriations: \$42,000
Increased Revenue: \$27,000
Reason: for Acquisition of LIDAR through USGS 3D Elevation Program. The Majority of the Expenditure to be Paid with Pass through Funds from the Member Agencies as Reflected in the Requested Revenue Increases. Funds from the CCGISC Fund Balance will be Used for the Remainder of the Expenditure

- 2. Treasurer
 - a. Monthly Reports – November-December 2018 – Reports are available on the Treasurer’s Webpage at: <http://www.co.champaign.il.us/treasurer/Reports.php>

- 3. Auditor
 - a. Monthly Report – November - December 2018 – Reports are available on the Auditor’s Webpage at: <http://www.co.champaign.il.us/Auditor/countyboardreports.php>

- 4. Animal Control
 - a. Request Approval of Shelter Medicine Agreement Between the Board of Trustees of the University of Illinois and Champaign County Animal Control 60-64

- 5. Sheriff
 - a. Request Approval of an Intergovernmental Agreement for Cost Sharing of Extended Warranty for National Ballistic Information Network Equipment, Technical Support, and Training 65-69

- 6. County Executive
 - a. FY2018 General Corporate Fund Budget Projection & Budget Change Reports 70-73
 - b. Job Content Evaluation Committee Recommendation for Reclassification of Circuit Clerk Financial Manager Position 35-44

B. Other Business

C. Chair's Report

D. Designation of Items to be Placed on the Consent Agenda

X. Other Business

- A. Approval of Closed Session Minutes-November 13, 2018

XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities.

Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.