

COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Summary of Action Taken Tuesday, January 15, 2019

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Action</u>
I. <u>Call To Order</u>	6:32 p.m.
II. <u>Roll Call</u>	20 members present
III. <u>Approval of Agenda/Addenda</u>	Approved as Amended
IV. <u>Approval of Minutes</u> A. Committee of the Whole – November 13, 2018	Approved
V. <u>Public Participation</u>	None
VI. <u>Communications</u>	Young, Rector, and Ingram had communications.
VII. <u>Justice & Social Services</u> A. <u>New Business:</u> 1. Drug Court Presentation 2. Monthly Reports – • Animal Control – October & November 2018 • Emergency Management Agency – November 2018 • Head Start – October thru December 2018 • Public Defender – November 2018 • Probation & Court Services – October & November 2018 • Veterans’ Assistance Commission – October & November 2018	Presented by Judge Ford – Information Only All reports were received and placed on file.
B. <u>Other Business</u>	None
C. <u>Chair’s Report</u>	None
VIII. <u>Policy, Personnel, & Appointments</u> A. <u>New Business</u> 1. Appointments/Reappointments <i>(italicized name indicates incumbent)</i> a. List of Appointments Expiring in 2019	Information Only
<u>Sheriff’s Appointment:</u> b. Sheriff’s Merit Commission – Term 12/1/2018-11/30/2024 • Cynthia E. Cunningham (D)	*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Cynthia E. Cunningham to the Sheriff’s Merit Commission, Term 12/1/2018-11/30/2024
<u>County Executive’s Appointments:</u> c. Zoning Board of Appeals Chair – Term 1/1/2019-11/30/2022 • Ryan Elwell (Current ZBA Member)	*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Ryan Elwell as the Zoning Board of Appeals Chair, Term Ending 11/30/2022

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| d. Rural Transit Advisory Group –
Term 1/1/2019-12/31/2020 | * RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Lori Larson to the Rural Transit Advisory Group, Term 1/1/2019-12/31/2020 |
| • Lori Larson | |
| e. Eastern Illinois Economic Development
Authority Board – Term 1/21/2019-1/19/2025 | * RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Mitchel Swim to the Eastern Illinois Economic Development Authority Board, Term 1/21/2019-1/19/2025 |
| • Mitchel Swim | |
| 2. County Clerk | |
| a. December 2018 & Semi-Annual Reports | Reports received and placed on file |
| 3. County Executive | |
| a. Monthly HR Reports –
November & December 2018 | Received and placed on file |
| b. Job Content Evaluation Committee
Recommendation for Circuit Clerk Positions: | Recommend to Finance Committee approval of re-classification of the Circuit Clerk Financial Manager position assigned to Grade Range I to Grade Range K |
| • Financial Manager | |
| • Account Clerk | |
| B. <u>Other Business</u> | None |
| C. <u>Chair’s Report</u> | |
| 1. Appointment Expiring February 28, 2019: | Information Only |
| • Lincoln Legacy Committee –
1 Vacancy, Term 3/1/2019-2/28/2022 | |
| D. <u>Designation of Items to be Placed on the Consent Agenda</u> | A1b,c,d,e |

IX. Finance

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| A. <u>New Business</u> | |
| 1. Budget Amendments/Transfers | |
| a. Budget Amendment 18-00076
Fund 080 General Corporate / Dept. 042
Coroner
Increased Appropriations: \$16,375
Increased Revenue: \$7,478
Reason: to Cover End of Year Former
Employee Benefit Payout and Part-time Staff
Additional Coverage. Reimburse Autopsy Line
Item for Fees Collected for Lab Expenses of
Other Counties and Additional Champaign
County Autopsy Expenses through End of
December | * RECOMMEND COUNTY BOARD APPROVAL of Resolutions Authorizing Budget Amendments 18-00076, 18-00077, 18-00081, 18-00082, Budget Transfer 18-00008, Budget Amendments 18-00086, 19-00006, 19-00007, 19-00008 |
| b. Budget Amendment 18-00077
Fund 685 Specialty Courts / Dept. 031 Circuit
Court
Increased Appropriations: \$2,000
Increased Revenue: \$2,000
Reason: Increased Revenue was Received and
will be Used to Cover Increased Drug Court
Expenditures | RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 19-00005 |

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- c. Budget Amendment 18-00081
Fund 621 State's Attorney Drug Forfeitures /
Dept. 041 State's Attorney
Increased Appropriations: \$10,000
Increased Revenue: None: from Fund Balance
Reason: An Increase in Appropriations for End
of Year Expenses. Increase will come from
Fund Balance

- d. Budget Amendment 18-00082
Fund 080 General Corporate / Dept. 041 State's
Attorney
Increased Appropriations: \$1,831
Increased Revenue: \$1,831
Reason: Increase in Appropriations to Match
State Approved and Funded Increase to State's
Attorney Salary

- e. Budget Transfer 18-00008
Fund 080 General Corporate / Dept. 041 State's
Attorney
Total Amount: \$23,918
Reason: Transfer of Personnel Appropriations
to Pay for Personnel Expenses in Fund 675 Due
to Loss of Grant Funding

- f. Budget Amendment 18-00086
Fund 610 Working Cash / Dept. 026 County
Treasurer
Increased Appropriations: \$3,787
Increased Revenue: \$3,787
Reason: Earned More Interest Than Anticipated

- g. Budget Amendment 19-00005
Fund 075 Regional Planning Commission /
Dept. 870 Weatherization – NICOR
Increased Appropriations: \$85,000
Increased Revenue: \$85,000
Reason: to Accommodate a New Contract with
NICOR that Supplements the Illinois Home
Weatherization Assistance Program. This
Contract will Provide Enhanced Weatherization
Services in Northern Champaign County,
Including Insulation, Air Sealing, and Health &
Safety Measures for an Additional 10 Income-
Eligible Households.

- h. Budget Amendment 19-00006
Fund 075 Regional Planning Commission /
Dept. 847 Permanent Supportive Housing-
Physical Disabilities-Even
Increased Appropriations: \$26,000
Increased Revenue: \$26,000

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Reason: to Accommodate Alternating Program Years to Provide Subsidized Rental Assistance for Low-Income Disabled Adults

- i. Budget Amendment 19-00007
 Fund 075 Regional Planning Commission / Dept. 848 Champaign County Safety Forecasting Tool
 Increased Appropriations: \$184,200
 Increased Revenue: \$184,200
 Reason: Provides for the Development of a Safety Forecasting Tool for Estimating Future Crashes and Projections of Average Daily Traffic Using the Travel Demand Model. This Tool will Provide a Platform to Select and Prioritize Projects on Safety, Guide Corridor and Intersection Safety Enhancements, and Support Cost-Benefit Analyses of Future Projects. It will be a Data-Driven Tool Which will Require Geometric Information of Intersections and Corridor Segments.

- j. Budget Amendment 19-00008
 Fund 850 Geographic Information System Joint Venture / Dept. 111 Operations & Administration
 Increased Appropriations: \$42,000
 Increased Revenue: \$27,000
 Reason: for Acquisition of LIDAR through USGS 3D Elevation Program. The Majority of the Expenditure to be Paid with Pass through Funds from the Member Agencies as Reflected in the Requested Revenue Increases. Funds from the CCGISC Fund Balance will be Used for the Remainder of the Expenditure

- 2. Treasurer
 - a. Monthly Reports – November-December 2018 No Action – Reports Unavailable

- 3. Auditor
 - a. Monthly Report – November - December 2018 Reports received and placed on file

- 4. Animal Control
 - a. Request Approval of Shelter Medicine Agreement Between the Board of Trustees of the University of Illinois and Champaign County Animal Control ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Shelter Medicine Agreement Between the Board of Trustees of the University of Illinois and Champaign County Animal Control***

- 5. Sheriff
 - a. Request Approval of an Intergovernmental Agreement for Cost Sharing of Extended Warranty for National Ballistic Information Network Equipment, Technical Support, and Training ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Approving an Intergovernmental Agreement for Cost Sharing of Extended Warranty for National Ballistic Information Network Equipment, Technical Support, and Training***

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| 6. County Executive | |
| a. FY2018 General Corporate Fund Budget Projection & Budget Change Reports | Reports received and placed on file |
| b. Job Content Evaluation Committee Recommendation for Reclassification of Circuit Clerk Financial Manager Position | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Re-Classification of Circuit Clerk Financial Manager Position Assigned to Grade Range I to Grade Range K</i> |
| 7. Planning & Zoning | |
| a. Request Approval of Application, & If Awarded, the Acceptance of the Pre-Disaster Hazard Mitigation Planning Grant | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Application, & If Awarded, the Acceptance of the Pre-Disaster Hazard Mitigation Planning Grant</i> |
| B. <u>Other Business</u> | None |
| C. <u>Chair's Report</u> | Vice Chair Fortado reported on the City of Champaign's Program to Certify Minority and Women Based Businesses |
| D. <u>Designation of Items to be Placed on the Consent Agenda</u> | A1a-f; A1h-j; A4a; A5a; A6b; A7a |
| X. Other Business | |
| A. <u>Approval of Closed Session Minutes-November 13, 2018</u> | Approved |
| XI. Adjournment | 8:17 p.m. |

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.