# What is required to file your nomination papers to run for office?

Gordy Hulten, Champaign County Clerk

This document is intended to inform you of the requirements of filing. However, you should understand that the rules regarding the filing of nomination papers are subject to court challenge. While the statutes and documents from the County Clerk and the State Board of Elections can give guidance, final determinations regarding the validity of nomination papers may end up in the court system.

Included in this packet are forms necessary to file nominating papers **December 12** through **December 19, 2016** at the **Champaign County Clerk's Office.**

Petitions may be circulated beginning **Tuesday, September 20, 2016**.

Office to be elected is **Member of the Board of Education.**

Included Forms: Statement of Candidacy (notarized); Petitions (notarized); Loyalty Oath (optional)

Statement of Economic Interests

You may file your Statement of Economic Interests any time prior to the filing period or during the filing period. However, you must file your Statement of Economic Interest by **December 19, 2016**. Candidates should file on paper and may do so when filing petitions.

When filing your nomination papers:

1. Your nomination papers must be bound with either staples or a prong fastener. Do not use paper clips to bind your papers. Your papers must be in the following order.

   Statement of Candidacy
   Loyalty Oath (If desired)
   Petitions

2. Your petitions must be notarized and the pages must be sequentially numbered. Do not number the Statement of Candidacy or Loyalty Oath. All the pages of the petitions should be uniform and of the same size.

4. Your name will appear on the ballot in the same way that it appears on the first page of your petitions.

5. You must include the office for which you are running, the district (if any) you are running in, and the term of office if there is an unexpired term to be elected for the district you are running in. If there is an unexpired term up for election, your Petition and Statement of Candidacy must both state whether you are running for a full term or unexpired term.

6. The top portion of your Petitions including the candidate name, office, term, and district must be completed prior to circulating a Petition. A Petition circulated without that information is invalid.

7. Your Statement of Candidacy must have the same name, office, term and district as your Petitions.

8. The County Clerk's office will publish a voter guide on the web. The attached Candidate Information Sheet may be turned into our office after the filing of your papers for inclusion in our on-line voter guide for the April 4, 2017, Consolidated General Election.

   A separate sheet also includes information about the phonetic pronunciation of your name for use with the AutoMark Voter Assistance Terminal which is used for voting by the blind and others. Please provide the phonetic pronunciation on the sheet with the information for the voter guide. The deadline to return the information sheet is December 31, 2016; otherwise the information for the voter guide will be taken from your Statement of Candidacy.

9. It is recommended that you make a copy of your petitions before filing them. The originals are filed with our office.

Prepared by: Gordy Hulten, Champaign County Clerk
1776 E Washington
Urbana, IL 61802
217-384-3724
www.champaigncountyclerk.com
mail@champaigncountyclerk.com

Additional information can be found in the 2017 Candidates Guide available on our website.

**Gordy Hulten**
**Champaign County Clerk**
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

**2017 Consolidated General Election Information**

# Rantoul City School 137

| Office Name | Term of Office | Number to be Voted for |
|---|---|---|
| Member of the Board of Education | 4 Years – Full Term | Four to be Elected |

**Signature Requirement:** At least 50.

## Candidate Information

**Type:** Non-Partisan

**First Day to Circulate Petitions:** September 20, 2016

## Candidate Forms

**Petition Form:** SBE Form P-7

**Statement of Candidacy:** SBE Form P-1A

**Loyalty Oath (Optional):** SBE Form P-1C

**Statement of Economic Interests:** Candidate may file directly with our office on-line at http://champaigncountyclerk.com/government/sei_candidate.php. If candidate is unable to file on-line, they may either complete a paper SEI document or contact our office immediately at 217-384-3720.

Candidates file completed Statement of Candidacy, Petitions, and Loyalty Oath (optional) with the Champaign County Clerk's office, **December 12-19, 2016.**

**Objections:** The last day to file an objection to nominating petitions is **December 27, 2016**.

10 ILCS 5/10-5, 10-5.1 _____**ATTACH TO PETITION**_____ Suggested
Revised July, 2007
SBE No. P-1A

# S T A T E M E N T  O F  C A N D I D A C Y

**NONPARTISAN**

| NAME | ADDRESS-ZIP CODE | OFFICE | CITY, VILLAGE OR SPECIAL DISTRICT |
|---|---|---|---|
| | | | |

If required pursuant to 10 ILCS 5/10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS _____ UNTIL NAME CHANGED ON _____
(List all names during last 3 years) (List date of each name change)

STATE OF ILLINOIS )
) SS.
County of _____ )

I, _____being first duly sworn (or affirmed), say that I reside at _____, in the City, Village, Unincorporated Area (circle one) of _____ (if unincorporated, list municipality that provides postal service) Zip Code _____, in the County of _____, State of Illinois; that I am a qualified voter therein, that I am a candidate for Nomination/ Election to the office of _____ in the _____
Name of City, Village or Special District

to be voted upon at the election to be held on _____ (date of election) and that I am legally qualified to hold such office and that I have filed (or I will file before the close of the petition filing period) a Statement of Economic Interests as required by the Illinois Governmental Ethics Act and I hereby request that my name be printed upon the official ballot for Nomination/Election to such office.

_____
(Signature of Candidate)

Signed and sworn to (or affirmed) by _____ before me, on _____.
(Name of Candidate) (insert month, day, year)

_____
(SEAL) (Notary Public's Signature)

_____**ATTACH TO PETITION**_____

10 ILCS 5/7-10.1

Suggested
Revised July, 2004
SBE No. P-1C

# L O Y A L T Y  O A T H
**(OPTIONAL)**

United States of America )
) SS.
State of Illinois )

I, _____, do swear (or affirm) that I am a citizen of the United States and the State of Illinois, that I am not affiliated directly or indirectly with any communist organization or any communist front organization, or any foreign political agency, party, organization or government which advocates the overthrow of constitutional government by force or other means not permitted under the Constitution of the United States or the Constitution of this State; that I do not directly or indirectly teach or advocate the overthrow of the government of the United States or of this State or any unlawful change in the form of the governments thereof by force or any unlawful means.

_____
(Signature of Candidate)

Signed and sworn to (or affirmed) by_____ before me,
(Name of Candidate)

on _____.
(insert month, day, year)

_____
(Notary Public's Signature)

(SEAL)

10 ILCS 5/10-3.1, 10-5.1
105 ILCS 5/9-10

**X...BIND HERE...X**

Suggested
Revised August 2016
SBE No. P-7

# PETITION FOR NOMINATION

**TO THE COUNTY CLERK OR COUNTY BOARD OF ELECTION COMMISSIONERS HAVING JURISDICTION OVER _____ SCHOOL DISTRICT NUMBER _____IN _____ COUNTY, ILLINOIS**

We, the undersigned, being (_____ or more) (or 10% or more) (or 5% or more) of the voters residing within said district, hereby petition that _____ who resides at _____ in the City, Village, Unincorporated Area (circle one) of _____ (If unincorporated, list municipality that provides postal service) in Township _____ in said district shall be a candidate for the office of _____ full term *or* ___ *year* vacancy (circle one) of the Board of Education (or Board of Directors) to be voted for at the Consolidated Election to be held on _____ (date of election).

If required pursuant to 10 ILCS 5/10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS _____ UNTIL NAME CHANGED ON _____
(List all names during last 3 years) (List date of each name change)

| NAME (VOTER'S SIGNATURE) | STREET ADDRESS OR RR NUMBER | CITY, TOWN OR VILLAGE | COUNTY |
|---|---|---|---|
| 1 | | IL | |
| 2 | | IL | |
| 3 | | IL | |
| 4 | | IL | |
| 5 | | IL | |
| 6 | | IL | |
| 7 | | IL | |
| 8 | | IL | |
| 9 | | IL | |
| 10 | | IL | |
| 11 | | IL | |
| 12 | | IL | |

State of _____ )
) SS.
County of _____)

I,_____(Circulator's Name) do hereby certify that I reside at _____, in the City/Village/Unincorporated Area (circle one) of _____ (if unincorporated, list municipality that provides postal service) Zip Code _____, County of _____, State of _____ that I am 18 years of age or older (or 17 years of age and qualified to vote in Illinois), that I am a citizen of the United States, and that the signatures on this sheet were signed in my presence, not more than 90 days preceding the last day for filing of the petitions and are genuine and that to the best of my knowledge and belief the persons so signing were at the time of signing the petition registered voters of the political division in which the candidate is seeking elective office, and that their respective residences are correctly stated, as above set forth.

_____
(Circulator's Signature)

Signed and sworn to (or affirmed) by _____ before me, on _____.
(Name of Circulator) (insert month, day, year)

(SEAL)

_____
(Notary Public's Signature)

SHEET NO. _____

**Gordy Hulten**
**Champaign County Clerk**
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

Candidate Information Sheet

An online voter guide will be available on our website at www.champaigncountyclerk.com Please provide us with the following information for inclusion in the upcoming voter guide. The information you provide need not be an official campaign address but represents the address to which you wish communications to your campaign be directed.

It is recommended that you do not submit governmental e-mail, phone, or website addresses as this may violate the Illinois Governmental Ethics law.

Name: _____
Campaign Address: _____
_____
Campaign Phone: _____
Campaign E-mail: _____
Campaign Website: _____
Campaign Fax: _____

Please submit only information which you wish to have published. Failure to respond will result in only your name being published.

Candidates must also provide a phonetic spelling of their name, using the symbols and characters in our guide. Failure to provide the phonetic spelling may result in a candidate's name being pronounced incorrectly on the Voter Assistance Terminal.

Phonetic Pronunciation of Ballot Name: _____

Thank you,

Gordy Hulten
Champaign County Clerk

# STATEMENT OF ECONOMIC INTERESTS
# GORDY HULTEN, CHAMPAIGN COUNTY CLERK
**1776 E Washington, Urbana, IL 61802**

Name (Please Print) _____ Phone _____

Residence Address _____ City and Zip Code _____

Mailing Address _____ City and Zip Code _____

Position or office for which Statement is being filed _____ Unit of Government _____

Additional Position (if applicable) for this Statement _____ Unit of Government _____

Additional Position (if applicable) for this Statement _____ Unit of Government _____

Filing for Calendar Year 20____

## General Directions

The interest (if constructively controlled by the person making the statement) of a spouse or any other party, shall be considered to be the same as the interest of the person making the statement. Campaign receipts shall not be included in this statement. If additional space is needed, please attach supplemental listing.

**Complete both sides.** Do not leave any question blank. Put **NONE** where you have nothing to disclose.

1. List the name and instrument of ownership in any entity doing business with a unit of local government in relation to which the person is required to file, in which the ownership interest held by the person at the date of filing is in excess of $5,000 fair market value or from which dividends in excess of $1,200 were received during the preceding calendar year. (In the case of real estate, location thereof shall be listed by the street address, or if none, then by legal description.) No time or demand deposit in a financial institution, nor any debt instrument shall be listed.

| Business Entity | Instrument of Ownership | Position of Management |
|---|---|---|
| | | |
| | | |
| | | |

2. List the name, address and type of practice of any professional organization in which the person making the statement was an officer, director, associate, partner or proprietor or served in any advisory capacity from which income in the excess of $1,200 was derived during the preceding calendar year.

| Name | Address | Type of Practice |
|---|---|---|
| | | |
| | | |
| | | |

(COMPLETE BUT DO NOT DETACH)

_____
(first office or position of employment for which this statement is filed)

_____
(if necessary, second office or position for which this statement is filed)

This will be returned to you when statement is filed in the **Office of Champaign County Clerk, Gordy Hulten.**
Receipt is hereby acknowledged of your Statement of Economic Interests, filed pursuant to the Illinois Governmental Ethics Act. The Statement was filed as of this date.

TYPE OR HAND PRINT

_____
Name

_____
Address

_____
City State Zip Code

3. List the nature of professional services rendered (other than to the unit or units of local government in relation to which the person is required to file) to each entity from which income exceeding $5,000 was received for professional services rendered during the preceding calendar year by the person making the statement.

_____

_____

4. List the identity (including the address or legal description of real estate) of any capital asset from which a capital gain of $5,000 or more was realized during the preceding calendar year.

_____

_____

5. List the name of any entity and the nature of the governmental action requested by any entity which has applied to a unit of local government in relation to which the person must file for any license, franchise or permit for annexation, zoning or rezoning of real estate during the preceding calendar year if the ownership interest of the person filing is in excess of $5,000 fair market value at the time of filing or if income or dividends in excess of $1,200 were received by the person filing from the entity during the preceding calendar year.

_____

_____

_____

6. List the name of any entity doing business with a unit of local government in relation to which the person is required to file from which income in excess of $1,200 was derived during the preceding calendar year other than for the professional services and the title or description of any position held in that entity. No time or demand deposit in a financial institution nor any debt instrument need be listed.

_____

_____

_____

7. List the name of any unit of government which employed the person making the statement during the preceding calendar year other than the unit or units of government in relation to which the person is required to file.

_____

_____

_____

8. List the name of any entity from which a gift or gifts, or honorarium or honoraria, valued singly or in the aggregate in excess of $500, was received during the preceding calendar year.

_____

VERIFICATION

"I declare that this statement of economic interests (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my economic interests as required by the Illinois Governmental Ethics Act. I understand that the penalty for willfully filing a false or incomplete statement shall be a fine not to exceed $1,000 or imprisonment in a penal institution other than the penitentiary not to exceed one year, or both fine and imprisonment."

_____

(signature of person making statement) (date)

---

**DO NOT DETACH**
**THIS WILL BE RETURNED AS YOUR RECEIPT**
**Gordy Hulten**
**CHAMPAIGN COUNTY CLERK**

Gordy Hulten
Champaign County Clerk
1776 E Washington
Urbana, IL 61802
217-384-3720
www.champaigncountyclerk.com
mail@champaigncountyclerk.com

**PROCEDURES FOR FILING STATEMENTS OF ECONOMIC INTERESTS (SEI)**

1. On the first lines type or print clearly your full name (with middle initial) and phone number (including area code).

2. On the second line fill in your residence address, city and zip code.

3. On the third line fill in your mailing address and the city and zip code.

4. On the fourth line fill in the office or position for which you are filing this statement and your District Name (unit of government). Use the fifth and sixth lines if there are other positions you hold which require a completed SEI form.

5. Complete, but do not detach the receipt portion of the form. Type or print the office or position for which the Statement is being filed, your full name and your mailing address to which your receipt will be mailed.

6. Complete items 1 through 8 and sign the verification which appears on the reverse side. Leave no space unfilled. If it does not apply to you, write in N/A or none.

   **We are unable to assist you** in filling out the form; if you have any questions, you should consult an attorney.

7. A current office holder needs to file after **January 1st and before May 1st** of each calendar year. A candidate must file his/her Statement of Economic Interests prior to or at the time of filing his/her petition.